

## TENANCY APPLICATION FORM

### PROPERTY DETAILS

ADDRESS OF RENTAL PROPERTY \_\_\_\_\_  
\_\_\_\_\_  
DATE OF INSPECTION \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
PREFERRED LEASE TERM  12 months OR  6 months  
PREFERRED LEASE COMMENCEMENT DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
NUMBER OF ADULTS OCCUPYING THE PROPERTY \_\_\_\_\_  
NUMBER OF CHILDREN \_\_\_\_\_ SPECIFY AGES \_\_\_\_\_  
RENTAL PER WEEK \$ \_\_\_\_\_ PER CALENDAR MONTH \$ \_\_\_\_\_

### PERSONAL DETAILS

FIRST NAME \_\_\_\_\_  
MIDDLE NAME \_\_\_\_\_  
SURNAME \_\_\_\_\_  
DATE OF BIRTH \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
DRIVER'S LICENSE NUMBER \_\_\_\_\_ EXP / /  
PHONE \_\_\_\_\_ MOBILE \_\_\_\_\_  
PERSONAL EMAIL \_\_\_\_\_

### CURRENT ADDRESS DETAILS

CURRENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
ARE YOU THE  owner OR  renter?  
NAME OF REAL ESTATE AGENCY/AGENT/LANDLORD \_\_\_\_\_  
EMAIL \_\_\_\_\_  
PHONE \_\_\_\_\_  
RENTAL PER WEEK \$ \_\_\_\_\_ PER CALENDAR MONTH \$ \_\_\_\_\_  
HOW LONG HAVE YOU BEEN AT THIS ADDRESS? \_\_\_\_\_  
REASON FOR MOVING \_\_\_\_\_  
\_\_\_\_\_

### PREVIOUS ADDRESS DETAILS

PREVIOUS ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
WERE YOU THE  owner OR  renter?  
NAME OF REAL ESTATE AGENCY/AGENT/LANDLORD \_\_\_\_\_  
EMAIL \_\_\_\_\_  
PHONE \_\_\_\_\_  
RENTAL PER WEEK \$ \_\_\_\_\_ PER CALENDAR MONTH \$ \_\_\_\_\_  
HOW LONG WERE YOU AT THIS ADDRESS? \_\_\_\_\_  
REASON FOR MOVING \_\_\_\_\_  
\_\_\_\_\_

### PRIVACY STATEMENT

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy. The personal information collected about the applicant in this application may be disclosed during the tenancy for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, trades people, other agents, third party operators of tenancy references databases and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the agent and/or landlord. The agent may also disclose information to other parties on the Internet. If the applicant enters a Residential Tenancies Agreement and if the applicant fails to comply with their obligations under that Agreement, the fact and other relevant personal information collected about the applicant during the tenancy may also be disclosed to other parties, including those referred to above. The Agent will also disclose information in this way to other parties to achieve the purpose specified above or as otherwise allowed under the Privacy Act 1998. If the applicant would like to access his/her personal information held by the agent, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy. **DISCLAIMER: I acknowledge my application is subject to the owner's approval and subject to the availability of the premises and no action will be taken against the landlord and or agent should any circumstances arise whereby the property is not available for occupation on the due date. I further acknowledge that if my application is successful, I will be required to pay all initial payments of rent and bond deposit separately, in advance by Bank Cheque only payable to: RTBA WITHIN 24 HOURS of approval, and to sign the lease agreement and understand that the property is not leased until such procedures are done. I agree that all information provided herein is true and correct. I accept that the Real Estate Agent may conduct independent reference and credit checks on this application. I hereby agree to a credit check being carried out by the National Tenancy Database and I am aware that I may access my personal information by contacting - NTD: 1300 563 826. I declare that I have inspected the premises. I confirm that I have read and understood the Privacy Statement and agreed to all terms and conditions of this application form.**

FULL NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## TENANCY APPLICATION FORM

### CURRENT EMPLOYMENT DETAILS

COMPANY NAME \_\_\_\_\_

OCCUPATION \_\_\_\_\_

NAME OF EMPLOYER/SUPERVISOR \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

LENGTH OF EMPLOYMENT \_\_\_\_ years \_\_\_\_ months \_\_\_\_ weeks

full time     part time     casual

GROSS INCOME \$ \_\_\_\_\_  week  month  annum

### PREVIOUS EMPLOYMENT DETAILS

COMPANY NAME \_\_\_\_\_

OCCUPATION \_\_\_\_\_

NAME OF EMPLOYER/SUPERVISOR \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

LENGTH OF EMPLOYMENT \_\_\_\_ years \_\_\_\_ months \_\_\_\_ weeks

full time     part time     casual

GROSS INCOME \$ \_\_\_\_\_  week  month  annum

### STUDENTS, PLEASE COMPLETE

NAME OF INSTITUTION \_\_\_\_\_

STUDENT IDENTIFICATION NO. \_\_\_\_\_

NAME OF COURSE UNDERTAKEN \_\_\_\_\_

COURSE LENGTH \_\_\_\_\_

INCOME SOURCE \$ \_\_\_\_\_ per week  Govt  Family

PARENTS NAME \_\_\_\_\_

PHONE \_\_\_\_\_

### PERSONAL REFERENCE

NAME \_\_\_\_\_

PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

### EMERGENCY CONTACT

NAME \_\_\_\_\_

PHONE \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

### OTHER INFORMATION

DO YOU APPLY WITH A PET?    Yes     No

TYPE OF PET/S \_\_\_\_\_

PLEASE LIST ANY SPECIAL REQUIREMENTS RELATING TO THE PROPERTY \_\_\_\_\_

### DECLARATION

I declare that the information given on this form is true and correct to the best of my knowledge.

FULL NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE / / \_\_\_\_\_

### INFORMATION FOR APPLICANTS

- Information supplied on this form is strictly confidential. Landlords/agents may use it to perform a rental history check but cannot provide it to any third party unless they have written approval from the applicant.
- If this application is unsuccessful, this form and any copies will be destroyed.
- Each prospective tenant should complete a Residential tenancy application form.
- Complete ALL required fields
- Comply with 100 Point Check System, attach supporting documents for your application to be promptly processed.
- The landlord is responsible for giving the relevant water corporation your details for billing purposes. It is your responsibility to have all other services (such as telephone, gas and electricity) connected in your name, to coincide with your date of occupation.
- We contact you within 48 hours letting you know the outcome of your application

## TENANCY APPLICATION FORM

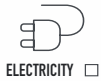
### INFORMATION FOR APPLICANTS



All connection services provided by Compare & Connect are free and easy.

Compare & Connect can help arrange for the connection or provision of the following utilities and other services:

and other services.



Please tick this box if you would like Compare & Connect to contact you in relation to any of the above utilities

### DECLARATION AND EXECUTION

By signing this application,

I/we give consent to Compare & Connect to make contact by phone, email or SMS for the purpose of arranging connections and disconnections of approved utility services. I/we authorise Compare & Connect to supply collected information to other household service providers for the services including Cleaning, Removal, Insurance and Appliances.

I/we authorise Compare & Connect to contact us via these means even if the telephone numbers supplied are listed on the Do Not Call Register.

I/we understand that Compare & Connect may also send related emails promoting other services provided by Compare & Connect and other selected third parties.

I/we acknowledge that all information supplied in the application is true and correct to be best of my/our knowledge and that we have not falsely represented our identity in any manner.

I/we understand that Compare & Connect treat any personal information it collects, uses or discloses in accordance with the Privacy Act 1988.

I/We authorise Compare & Connect to supply collected information to nominated suppliers and/or potential suppliers for the connection and disconnection of nominated utilities or to assist with my obtaining other services including appliances, removalists, cleaners and insurance.

I/we understand that in the course of connecting utilities, Compare & Connect may need to obtain an NMI (National Meter Identifier) for electrical points or MIRN (Meter Installation Registration Number) for Natural Gas connections. I/we authorise Compare & Connect to collect these identifiers and consent to those numbers being supplied to utility providers.

I/We acknowledge that whilst Compare & Connect is a free service, I/we are solely responsible for any and all amounts payable in relation to deposits, connections/ disconnections or ongoing supply of the connected services and amounts payable for other services including appliance, removalists, cleaners and insurance.

I/we acknowledge that Compare & Connect, to the extent permitted by law, shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us as a result of the provision of any service. Nor shall Compare & Connect be liable for any act or omission by any utility provider for any loss caused by failure to provide nominated services.

I/we acknowledge that the nominated real estate entity along with Compare & Connect may receive a benefit from suppliers for the provision of connections.

I/we declare that we have read and understand the above declaration and wish to be contacted by Compare & Connect.

FULL NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_